

CONSTITUTION OF
KINOCRASTINATE PRODUCTIONS

ADOPTED APRIL 2008

ARTICLE I - NAME

The name of this organization shall be Kinocrastinate Productions.

ARTICLE II – PURPOSE

The purpose of this organization is to create films using the skills and experiences of different people, and to give everyone potentially interested in this area an opportunity to explore film production.

ARTICLE III - MEMBERS

Section 1. Persons interested in joining must sign the roster of members, listing name, contact information, skills, experiences, and what position they would like on a film crew. Otherwise, membership is open to all current university of Alabama students, alumni, and faculty.

Section 2. Current University of Alabama students shall comprise fifty percent plus one of the total membership.

Section 3. In order to retain membership in Kinocrastinate Productions, members must be present at their allotted time for filming. Failure to do so, without prior notice, shall result in expulsion from the organization. Attendance of other meetings is strongly encouraged but not mandatory. Expelled members must wait until the next semester before they can rejoin.

ARTICLE IV - OFFICE

Section 1. The officers shall be President, Vice President, Secretary, and Treasurer. If necessary, a Webmaster may be added for a particular year. Officers must be current students.

Section 2. Officers shall be elected by majority vote of members present from among a pool of nominees. Anyone within the organization may nominate someone, provided the nominee is willing. The election date shall be decided year to year by the outgoing president; however, he or she must hold elections within the first 4 weeks of the semester.

Section 3. Elections shall be by secret ballot. To be elected a candidate must receive a majority of votes from present members.

Section 4. Officers shall serve for one year, at which time they must face re-election. There is no limitation, other than competency, upon how many times a candidate may be elected.

Section 5. The purpose of these officers is to run the organization. Individual film projects shall be run as if this were a professional film crew, with a Director, Producer, Writer, and so forth. The number of such named positions shall depend on the film project, based on necessity, and number of interested members. Officers shall have no power on a film shoot, except that which is allotted by their position. (Ex. Should the President hold the position of Grip, he or she shall be treated as the Grip on shooting days)

Section 6. The position on the crew shall be determined what the member claimed as their preference. In the event of multiple people vying for the same position, procedure shall depend upon the Director and the Producer. The default procedure shall be that a verbal vote shall be cast, with the voice of the Director counting for one third, the Producer for one third, and the rest of the crew for one third. Director and Producer shall be chosen by secret ballot by majority of members present, after each candidate presents his or her vision for the film.

Section 7. Filming days shall be determined by all student schedules, and equipment availability.

Section 7. The beginning of each President's term is from the moment he or she approves a written copy of this Constitution. The President is responsible for coordinating the beginning of a film shoot until a Producer and Director are appointed, at which time that responsibility passes to the Producer and Director. The President shall also be the liaison between Kinocrastinate Productions and any other organizations, i.e. the University of Alabama. The President is also responsible for any elections. During shooting, the President is responsible for publicity. The President is responsible for running meetings.

Section 8. The Vice President is responsible for publicity and recruiting new members based on skill and interest. The Vice President is responsible in setting up meetings. The Vice President shall aid the President in conducting elections. The Vice President shall aid the Secretary if necessary. The Vice President shall assume the duties of President, in addition to his or her own duties, if the President is not present.

Section 9. The Secretary is responsible for keeping up to date contact information for all members and their position on the upcoming shoot. The Secretary shall be responsible for minutes and highlights of meetings, as well as ensuring that the necessary information gets to the appropriate student; especially if the student was not present at the meeting. The Secretary shall assume the duties of Vice President, in addition to his or her own duties, if the Vice President is not present.

Section 10. The Treasurer is responsible for the total organization budget. He or she shall work with all Producers of every shoot to allot each shoot its own funds. Each Producer is responsible for the budget of their shoot, the Treasurer is responsible for the budget for the total organization. The Treasurer shall assume the duties of Secretary, in addition to his or her own duties, if the Secretary is not present.

Section 11. Should there be a Webmaster for a given year, the Webmaster shall be responsible for maintaining the organization website. The Webmaster shall be the only position which has a variable tenure: the Webmaster shall be Webmaster until he or she resigns, graduates, or a new Webmaster is elected, whichever occurs first. At the end of his or her term in office, the Webmaster is responsible for

passing along their duties to the next Webmaster, or whichever one of the other officers is most technologically proficient if there is no Webmaster.

ARTICLE V - MEETINGS

Section 1. The time of regular meetings shall be determined at the beginning of every semester based upon student schedules at the first meeting of the semester. The President is responsible for calling that first meeting.

Section 2. A meeting for elections shall be called by the outgoing President within the first four weeks of the fall semester. Should the President fail to do this he forfeits the right to run in any election for any position, and forfeits his or her current position as President effective immediately. The duties of President shall pass to the Vice President, who has a week to call a meeting for elections under the same conditions, and so forth.

Section 3. Special meetings can only be called by the President. However, should any officer or member wish to call a special meeting, he or she must contact the President and give the President a valid reason. The President MUST honor such a request if a valid reason is presented, and failure to do so on the part of the President shall lead to the immediate and automatic resignation of the President. Elections for a new President shall be held within a week at a date determined by the Vice President.

Section 4. A quorum shall be defined as all officers, or ten percent of members with at least one officer, whichever is larger. On a film shoot, the quorum for the crew is defined as the Producer and the Director, and any other person(s) which both agree upon.

ARTICLE VI - RELATIONSHIPS

Kinocrastinate Productions shall have no relationship or be controlled by any other organization. The only exception is a relationship with an organization that shall provide filming equipment. The relationship shall be on the basis that the organization provides equipment, and Kinocrastinate Productions adheres to restrictions of the organization with regards to equipment usage (ex. Equipment must be returned the next day if checked out). Such an organization will exert no other control over Kinocrastinate Productions. By default the equipment provider shall be the University of Alabama.

ARTICLE VII - COMMITTEES

Section 1. The Executive Committee shall be comprised of the officers of the organization. They shall supervise the operation of the entirety of Kinocrastinate Productions, but will not be responsible for the running of shoots, except in the cases of misconduct.

Section 2. For each project, a film crew shall be appointed that runs the film shoot with little to no interference from the Executive Committee. The only exception is misconduct.

ARTICLE VIII - ADVISORS

One or more advisors shall be appointed each year. They shall be appointed by the President if they are willing, but said appointment must be approved by a majority vote from present members.

ARTICLE IX – PARLIAMENTARY AUTHORITY

The rules contained within the most recent edition of Robert's Rules Order shall apply where applicable and not contradictory to the rules previously mentioned.

ARTICLE X - AMENDMENTS

Amendments can be proposed in any Special Meeting by any member, and shall be voted on by a secret ballot requiring two-thirds of the vote of all present members.

ARTICLE XI – BY-LAWS

By-laws shall follow the same regulations as Amendments.

ARTICLE XII - MISCELLANEOUS

Each new President must approve a written copy of this Constitution with all Amendments, to be kept on file until the next election. Signing below marks the beginning of the new President's term in office.

Current President

Date

Approved

Date